

Badgeworth Parish Council

Clerk: Mrs. H. Jones | 07840073143 | badgeworthpc@outlook.com

MINUTES

Minutes of the meeting held on 18th October 2018 at Witcombe & Bentham Village Hall at 7.30pm.

Present:

Cllrs. Chris Haines MBE (Chairman), Nigel Cottell, David Hitchcock, Mike Howe, Jill Jones, Neil Marshall (Co-opted item 3) & Doug Nelson

Clerk: Mrs. H Jones

1. **Apologies** – All Parish Councillors were present. Borough & County Councillor Vines sent his apologies.
2. **Declaration of Interest** – Cllr Hitchcock declared an interest in item 6c(i).
3. **Co-option to Parish Council** – 1 candidate had applied and provided written confirmation that he was eligible. The candidate gave a brief presentation and questions were asked. It was agreed that Neil Marshall would be co-opted onto the Parish Council.
4. **The minutes of the last meeting** held on 4th September 2018 were agreed as a true record and signed.

Matters Arising not included as an agenda item

- Item 5b Traveller site at Cold Pool Lane (NOT site adj. to Rudgeley House)– the emerging Tewkesbury Local Plan indicates that this will become a permanent traveler site. The appeal will continue.
 - 8d – agricultural building in Badgeworth Lane – unauthorised development continues. The Clerk would contact TBC again to press for action
 - Elliot’s had responded that the skip lorries are requested to take an alternative route to Badgeworth Lane whenever possible. Cllr Cottell would monitor again.
 - There had been no response whatsoever from the Police to the request to monitor the speed of traffic in Badgeworth Lane.
 - 18/00741/FUL Erection of a student accommodation block for use strictly in association with the Skyborne flight training academy, including site access, parking and landscaping. Parcel 7 Gloucestershire Airport Staverton – the applicant had supplied clarification that there would be no night flying as part of this proposal. Regarding other breaches of the policy on night flying, Cllr Marshall would supply details to the Clerk to take up with the management of the airport.
5. **To Receive a Report from the County and Borough Councillor** – Cllr Vines had sent a written report giving details of the new Highways maintenance contract which had been awarded to Ringway. Ringway will be responsible for looking after the county’s 3,300 miles of highways specifically pothole repairs, winter gritting and snow clearing, gully cleaning, verge and grass cutting, surface dressing.

6. Planning

- a) **Tewkesbury Borough Local Plan** – sites for significant residential development have been proposed within the boundary of the Parish of Badgeworth but located within the settlement of Shurdington (adjacent to Badgeworth Lane & A46). It was agreed that Cllrs Howe & Cottell would liaise formally with Shurdington Parish Council. The formal response of Badgeworth PC to the local plan would be made at the November meeting.
- b) **Delegated Comments, Planning Decisions & Appeals** –
- 18/00568/FUL Demolition of existing barn and pig pens and replacement with single dwelling at **Oakland Farm Barns Dog Lane Witcombe** – PERMIT
 - Court hearing relating to site adjacent to **Rudgeley House, Badgeworth** - by 4pm on 16 November 2018 the Defendants are required to:
Remove the sleeper retaining walls within western part of the land adjoining Rudgeley House and used within the land as retaining structures when the land levels were altered; Return the ground level of the area delineated in green on the attached plan to the same level it was prior to the works undertaken in 2016 and lay a minimum topsoil depth of 150 mm. Remove hard standing from the land as marked in pink on the attached plan and re-seed the land so that it can return in time to grassland.
- c) **To agree Parish Council response to planning applications:**
- i. 18/00893/FUL Replacement dwelling including retention of 17th/18th century cottage for ancillary residential use at **Jones House, Bentham Lane Bentham**. (Cllr Hitchcock declared an interest and took no part in discussions). Although there are no neighbour objections, it is considered that the new dwelling should not be much greater in size than the footprint of the house it is replacing.
 - ii. 17/00609/CLE Use of a garage as annexed accommodation within the residential curtilage of a permitted residential development at Annex **Ashley Villa, Badgeworth Lane, Badgeworth** -NO OBJECTION.
 - iii. 18/01005/PDAFU Proposed change of use of agricultural barn to a flexible commercial use (specifically B8 storage and distribution). **Barn at Cold Pool Lane, Badgeworth** – NO OBJECTION

7. Community Assets

- a) **Action Plan** – to discuss action plan for 2019/20. An example was circulated. It was agreed that this would be a good project for after May 2019 and that statistics should be gathered beforehand.
- b) **Section 106 monies and Village Halls** –
- **Witcombe & Bentham Village Hall:** It was agreed that management committee would be asked if the hall hire rate to the Parish Council could be reduced to the same level at Badgeworth Village Hall (£15) in recognition of the significant PC financial support to the restoration of WBVH, and the wish to hold meetings in both wards of the Parish
 - **Badgeworth Village Hall** – it was agreed that TBC would be informed that Badgeworth Parish Council does wish to utilize the remaining S106 funding for improvements and that Cllr Cottell would supply a list of works.
- c) **Allotments** – 2 tenants had given notice on plots, but these have been filled. It was agreed that the pile of rubbish would be removed, and the Chairman reimbursed for fuel. This would be carried out toward the end of the month. Other Councillors would assist. A notice would be placed at the allotments regarding tenants being responsible for removal of their own rubbish.

- d) **Asset checks** – Councillors had checked all the assets and reports supplied to the Clerk. Priorities for maintenance works would be agreed at the November meeting.
8. **Finance**
- a) **Donation request** – Cllr Howe proposed, and Cllr Jones seconded a proposal that a £100 donation be made following a request from Holy Trinity PCC towards the maintenance of equipment for the management of the churchyard/burial ground at Badgeworth.
- b) **Financial update** – a quarterly budget update was received and agreed, and bank reconciliations noted. These had been checked by Cllr Hitchcock.
- c) **Payment was authorised and cheques issued:**
- £87.60 (inc. £14.60 vat) Community Heartbeat – defib pads WBVH defib
 - £450 Grass cutting: 7/9/18, 25/9/18 & 9/10/18
 - £30 WBVH Hall hire. July 18
 - £25 Cllr Cottell – materials for adaption and installation of allotment noticeboard
 - £66 (£55 + £11 vat). The National Allotment Society annual subs.
 - £10 allotment key deposit return (cheque to be issued once key returned)
 - £30.43 Clerk’s expenses. October
- d) **Clerk’s salary** – payment was authorised & cheques issued for October.
9. **Dates of meetings 2019** –the dates and venues of meetings 2019 were agreed (subject to confirmation from WBVH for April date)
10. **Ward Reports.**
- **Badgeworth** – Clerk to look at trees on Green and contact tree surgeon as necessary
 - **Badgeworth Lane** – at present the parking situation outside Shurdington Primary has improved.
 - **Little Shurdington** – the large structure being erected near Dawn Nurseries has agricultural exemption.
 - **Footpath near Dog Lane/Crickley Court** – blockage has been reported
 - **Bamfurlong** – large stone gatepost erected at touring caravan site. Clerk to check whether consent required.
11. **Date of the next meeting** is 27th November at Badgeworth Village Hall at 7.30pm

The meeting closed at 9.50pm

Signed.....

Dated.....

EXPENDITURE UPDATE APRIL - SEPT 2018

RECEIPTS	
DESCRIPTION	AMOUNT
PRECEPT	£12,000.00
ALLOTMENT RENTS	301.50
ALLOTMENT ADMIN	£30.00
WBVH CONTRIBUTION TO DEFIB BATTERY	£100.00
INTEREST	
TOTAL	£12,431.50

PAYMENTS			
	PAID	BUDGET	% OF BUDGET SPENT
PAYE/SALARY	2810.82	5600	50%
HOME OFFICE	£104	208	50%
GENERAL ADMIN/EXPENSES/PAYROLL	£158	250	63%
GRASS CUTTING	£1,400	2400	58%
ROOM HIRE	£30	225	13%
SUBSCRIPTIONS	£494	550	90%
INSURANCE/LEGAL/ACCOUNTS	£936	1200	78%
DONATIONS	£0	432	0%
BADGEWORTH VILLAGE HALL	£0	1000	0%
MAINTENANCE (inc. trees)	£310	1000	31%
OTHER/CONTINGENCY	£6	500	1%
ALLOTMENTS	£212	300	71%
TRAINING	£158	200	79%
WEBSITE/TRANSPARENCY	£261	265	98%
VAT	£103		
TOTAL	£6,982	£14,130	49%

Dates of meetings 2019

All meetings start at 7.30pm

Date of Meeting	Location
Thursday 17th Jan	Witcombe & Bentham Village Hall
Tuesday March 5th	Badgeworth Village Hall
Thursday 11th APRIL ANNUAL PARISH MEETING	Witcombe & Bentham Village Hall
Tuesday April 30th (agree accounts etc)	Badgeworth Village Hall
May 16th (Annual Meeting of Parish Council)	Witcombe & Bentham Village Hall
Tuesday July 9th	Badgeworth Village Hall
Thursday September 5th	Witcombe & Bentham Village Hall
Tuesday October 15th	Badgeworth Village Hall
Thursday November 28th	Witcombe & Bentham Village Hall

*PARISH MEETING – Report of the Chairman of the Parish Council with guest speaker. Relaxed informal meeting with refreshments. A chance for Councillors and residents to liaise informally.