

Badgeworth Village Hall

Annual Report for year ending 5th April 2018

The Village Hall continued to see a high level of utilisation during 2017/2018. Income from letting the hall was £2,848. This was slightly down on the previous year which was £3,206 (-11.2%) but still substantially up on the typical levels of 5 years ago. Variations were largely due to the business lettings which are not regular but can make significant contributions due to block booking for up to one week. (Income for a full working week is £150 compared to a typical one off social booking that might generate £15 or £30). We continue to have a good spread of regular bookings and have benefitted recently from additional booking from Faith groups.

The basic costs of running the hall (Electricity, Water, Gas insurance and cleaning) for 2017/2018 were £1236 compared to £1425 in 2016/2017 (-13,2%) which reflects the reduced usage- particularly of Electricity and Gas. Variable running costs have generally remained proportionate to use.

The only additional expenditure during the year was for fire safety equipment (£77)

The excess generated across the year was £1515.

There were no significant extraordinary expenses during 2017/2018 given the large outlay in 2016/2017 on the commercial dishwasher and internal redecoration (£3699). However planning has taken place to define the priorities for next phase of investment for the Hall. At one point there was a proposal that we should apply for 106 monies from the Bentham Works development however this now seems unlikely to yield any benefit. The list of priorities generated by the management committee were as follows.

- Additional Cupboards in the Kitchen (recently installed)
- A range style cooker
- Replacement of the defective plastic guttering on the front of the hall with metal guttering as fitted to the rear.
- Data projector and screen

During the past year the Parish Council and the Management Committee reviewed and updated the Village Hall constitution and rules. This primarily acknowledged the addition of maintenance of the car park to the scope of committee responsibilities and formalised the reporting structure between the Management Committee and the Parish Council.

There are not considered to be any urgent maintenance risks associated with the hall at present.

A proposal has been made by the Parish Council that the Management Committee should seek to build up a fund to support ongoing maintenance of the fabric of the building, the objective being to reduce the burden of risk on the Parish Council. The Management Committee have agreed that in any year when the financial performance will permit, a sum of up to £500 will be set aside and partitioned within the Village Hall accounts, the expectation being that if expenditure on the building is agreed then the Management Committee will seek to support up to 50% of the expenditure from the partitioned fund. This agreement does not remove the ultimate responsibility for the fabric of the building from the Parish Council.

Nigel Cottell

Chairman of Management Committee

BADGEWORTH VILLAGE HALL

RECEIPTS & PAYMENTS FOR TWELVE MONTHS ENDING 5TH APRIL 2018

<u>Receipts</u>	<u>2016/17</u>	<u>2017/18</u>
Hall hire	£3,206	£2,848
Events	£27	£0
Interest	£20	£11
Total	<u>£3,253</u>	<u>£2,859</u>
 <u>Payments</u>		
Electricity	£475	£391
Water rates	£131	£119
Gas	£421	£328
Insurance	£258	£278
Cleaning	£140	£120
Repairs & maintenance	£847	£202
Dishwasher	£1,649	£0
Redecoration	£2,050	£0
Fire equipment	£0	£77
Total	<u>£5,970</u>	<u>£1,515</u>
Excess (defecit)	-£2,718	£1,344
B/F	£10,806	£8,088
Balance	£8,088	£9,432
 Represented by		
Cash	£8	£8
TSB	£8,080	£9,424
BALANCE	£8,088	£9,432